

VOLUNTOWN BOARD OF EDUCATION

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Diana Ingraham – Chairperson

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Barbara Gileau

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SUPERINTENDENT OF SCHOOLS: Adam S. Burrows

BOARD MINUTES

Regular Board Meeting

Thursday, September 9, 2010

Board of Education Meeting Room – 7:00 p.m.

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- CALL TO ORDER:** Chairperson, Diana Ingraham, called the meeting to order at 7:00 p.m.
- PLEDGE OF ALLEGIANCE:** Recited
- ATTENDANCE:** Present: Barbara Gileau, Cathy Grant [Secretary], Diana Ingraham [Chairperson], Robert Iovino [Vice-Chairperson]
Absent: Vikki Smith
Also Present: Superintendent, Adam Burrows, Principal Mary Chinigo, and Director of Special Education, Dr. Elaine Lee
- GUESTS:** Anthony Wagner, Angela Wagner, Alanna Malinowski, Wanda Redfield, Kathleen Baker, Lori Waterman, Suzann Miller, Heather Miller, Kathy Stickman, Cheryl Miner, Linda Large, Steve Mikutel, Tina Dillon, Darlena Loranger
- CONSENT AGENDA:** Minutes 8-12-10, Aug 2010 Bills; Aug 2010 Function/Object/Transfer Report, Aug 2010 Food Services Accounts; 09/10 Function/Object & Transfer Report
- 09/09/10 #1: MOTION** made by Cathy Grant, **SECONDED** BY Barbara Gileau, That the Board of Education approves the Consent Agenda as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- CITIZENS COMMENTS:** Mr. Wagner spoke about financial practices used when hiring contractors for maintenance. Mr. Wagner asked for clarification as to why the competitive bidding process was not utilized for all maintenance and construction activities.
- Mr. Mikatel spoke with regard to how the State of Connecticut Government budget shortfall will affect local municipalities and school districts of the State.
- PRINCIPALS REPORT:** Principal Chinigo reported a smooth opening to school; reported on current enrollment; presented an article on benefits of early childhood programs; discussed the potential for BOE yearbook subsidy; noted Parents Night is scheduled for Tue, Sep 14, 2010; scheduled Language Arts weekly meetings for teachers using the Treasures materials; noted homework club will begin meeting in October.
- SPECIAL EDUCATION REPORT:** Dr. Lee reported on current enrollment; paraprofessionals received CPR training and training on buckling students in bus seats; paraprofessionals received training in Mandatory Reporting; Nancy Vitale, EASTCONN, has been contracted to develop a curriculum development schedule; homework club to begin in October, first RTI evaluation is being given school wide.
- SUPERINTENDENT'S REPORT:** Mr. Burrows reviewed the Superintendents' Calendar of Events for Sep & Oct 2010; Enrollment (315 students on 9/1/10: Pre-K through 8th Grade plus & 148 High School Students); Board Briefs Jul 22 & Aug 12, 2010; Revenue Report for the School Year 09/10; Actual revenue received for 09/10 and estimated revenue for 10/11; Potential increases in costs of Special Education Tuition; Staff 10/11 listing; 10/11 Curriculum & Related Committees; Summary of ARRA Stabilization Grant
- COMMITTEE REPORTS:** **Tools for Schools:** reviewed maintenance activity report; fuel, oil, propane & electricity usage report; Curriculum Steering Committee: a major initiative for 2010/2011 is the adoption of new national standards recently adopted by the CT State Board of Education – see www.corestandards.org; Also a major initiative for 2010/2011 is the implementation of the new reading/language arts program in Kindergarten through fifth Grades; **Transportation:** reviewed vehicle mileage and maintenance; **Wellness Committee** – Mr. Burrows submitted a wellness overview for review; **Committee Assignments** 2010/2011 – reviewed as submitted; **PTO:** 2010/2011 calendar of events; **School Readiness Council** – Mr. Burrows submitted a background report; All other Committee's are setting their 10-11 Schedules in September 2010.

- BOARD SELF EVALUATION:** The Board reviewed the plan and will review for approval at the October 14, 2010 meeting.
- BOARD GOALS AND ACTION PLAN 10/11:** Mr. Burrows submitted the 2010/2011 Board Action/Goals matrix including information on the goal, action, responsible person/group, and target dates
- 11/12 BUDGET DEVELOPMENT:** Mr. Burrows submitted the 11/12 Budget Preparation Timeline for review.
- RESIGNATION BUS DRIVER:** **09/09/10 #2: MOTION** made by Cathy Grant, SECONDED BY Robert Iovino, That the Board of Education approves the resignation of Sandra Hutchinson, a bus driver, effective the 2010/2011 School Year
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- NEW HIRE - BUS DRIVER:** **09/09/10 #3: MOTION** made by Cathy Grant, SECONDED BY Robert Iovino, That the Board of Education approves the hiring of Naomi Gulowsen as a bus driver
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SHARED BUS ROUTE / STERLING:** **09/09/10 #5: MOTION** made by Robert Iovino, SECONDED BY Cathy Grant, That the Board of Education authorizes the Superintendent to enter into an agreement with the Town of Sterling for shared bus route services
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- ED539 - REDUCING RACIAL ISOLATION:** There was detailed review of the reducing racial, ethnic & economic isolation data collection forms from Jul 1, 2009 – Jun 30, 2010. Mr. Burrows provides this information to the State on an annually basis.
- MINORITY RECRUITMENT:** There was review of the current Board Policy 4111.3 Minority Recruitment. The policy will be reviewed at the October 14, 2010 Board Meeting.
- BOE MEETING RESCHEDULE:** **09/09/10 #4: MOTION** made by Barbara Gileau, SECONDED BY Cathy Grant, That the Board of Education approves to re-schedule the Thursday, November 11, 2010, Board meeting to November 4, 2010
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- COACHING POSITIONS:** **09/09/10 #6: MOTION** made by Barbara Gileau, SECONDED BY Cathy Grant, That the Board of Education approves Ed Duncan as the Boys Soccer Coach & Brian Racicot as the Assistant Boys Soccer Coach, and Jim Ward & Margaret Voland as co-coaches for Girls Soccer
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- EXECUTIVE SESSION:** **09/09/10 #7: MOTION** made by Barbara Gileau, SECONDED BY Cathy Grant, That the Board of Education enters into Executive Session at 8:27 p.m. for the purpose of discussing non-certified negotiations
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- 09/09/10 #8: MOTION** made by Robert Iovino, SECONDED BY Barbara Gileau, That the Board of Education moves out of Executive Session at 9:00 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- ADJOURNMENT:** **09/09/10 #9: MOTION** made by Robert Iovino, SECONDED BY Barbara Gileau, That the Board of Education adjourn at 9:01 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

----- APPROVED BY THE BOARD AS AMENDED OCT 14, 2010 -----